

COURSE OUTLINE



Course Code: EU-PPIV-365

Microsoft 365 Excel: PowerPivot

DURATION	SKILL LEVEL	DELIVERY METHOD	TRAINING CREDITS	TECHNOLOGY
1 Day	Entry	VILT/ILT	N/A	Entry

Course Overview

This course takes a look at the free Power Pivot add-in for Microsoft 365 Excel. Its aim is for all users of Power Pivot to get a good grasp of how works and its feature set. It covers different features of the interface, techniques for manipulating and visualizing Power Pivot data, how to create Power Pivot reports, the structure of DAX functions, and ways to distribute Power Pivot data.

Topics

Getting Started with Power Pivot

This initial lesson shows students how to: explore the Power Pivot application, import data from sources, refresh data, and create linked tables.

Manipulating Power Pivot Data

Students will then move on to learning how to: organize and format tables, create calculated columns, sort and filter Power Pivot data, and create and manage table relationships.

Creating Power Pivot Reports

In this lesson, students build upon what they have learned by being shown how to: create PivotTables and PivotCharts, filter data using slicers, and present PivotTable data visually.

Using DAX Functions in Power Pivot

Here, students will learn how to: manipulate Power Pivot data using DAX functions, extract data from tables using functions, and work with time dependent data.

Distributing Power Pivot Data

This course wraps up with a look at how to protect data using both workbook and worksheet protection methods. and how to save reports in different file formats.
